

# *ME STAFF MEETING*

**November 7, 2023**



School of Mechanical Engineering

11/6/2023

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# AGENDA

- Welcome – Julia
- Share a Value, Make a Point – Brandon
- ME Events – Betsy
- ME Staff Advisory Committee – Julia, Betsy
- ME School Updates – Eckhard
- New ME Staff Hires – Miranda, Lily, Jonathan, Nick, Lea
- Featured Department: ME Development – Scott
- Updates – Department Representatives
- Open Discussion (if time allows) – All



# ME EVENTS – Fall 2023

- Nov. 14 & Dec. 5 = 10 Minutes of Talent @ ME Atrium + Commons
- Nov. 17 & Dec. 8 = Free Food Friday, 10am-12pm @ ME Atrium
- Dec. 6 = ME Fall Recognition Event, 5:30pm @ LBC
- Dec. 8 = Malott Innovation Awards
- Dec. 17 = UG & Grad Commencement Reception, 12pm @ ME Atrium



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# *STAFF ADVISORY COMMITTEE*

ME Staff Advisory Committee consists of 3 subcommittees:

- ME Staff Awards
- ME Connections & Communications
- ME Staff Leadership Council



# STAFF AWARDS SUBCOMMITTEE

## MEMBERS:

- Jami Butler – MEBO
- LouAnna Eichrodt – UGO
- Debbie Johnson – Zucrow
- Steve Kessler – Tech Services
- Julia King – Staff Director
- Vivian Scott – Herrick
- Sheri Tague – MEGO + Chair

## KEY INITIATIVES:

- CoE Staff Excellence Awards:

Category	Eligibility	ME Nominee	Results
Team	M/P/S	GEARE 20th Anniversary Planning Team: Francisco Montalvo, Jared Pike, Joe Tort, Heather Fabries, Jenny Strickland	Winner
Leadership	M/P/S	Xiaomin Qian	Finalist
Professional Achievement	M/P/S	Mike Logan	Finalist
Customer Service	M/P	Sheri Tague	Finalist
Customer Service	S	Frank Lee	Finalist
New Employee	S	Debbie Johnson	Finalist
Business Office	M/P/S	Jami Butler	Finalist
Research	M/P/S	Venkat Athmanathan	Finalist

**ME Finalist in 8 of 10 categories; ME/OPP Winner of Team Award**

- ME Staff Awards - Spring 2024



# CONNECTIONS & COMMUNICATIONS SUBCOMMITTEE

## MEMBERS:

- Betsy Baxter – Chair
- Tina Denson – UGO
- Monica Embry – Admin
- Stephanie Keller – Admin
- Michelle Kidd – Zucrow
- Martha Lucht - Admin
- Jared Pike – Communications
- Ben Prickel – Herrick
- John Wheeler – Machine Shop
- Sheryl Willison – Development
- Stephanie Winder – Admin

## KEY INITIATIVES:

- Free Food Friday
  - Volunteer? Remote FFFs coming soon in conjunction with De-Stress Week
- 10 Minutes of Talent
  - Highly acclaimed by CoE
  - Scheduled each month!
- Service Project
  - Local Robotics event support in March
- Summer Project Planning
  - Family-Friendly event
  - ME Game Day in lieu of lab tours



# STAFF LEADERSHIP COUNCIL

## MEMBERS:

- Brandon Boyd – UGO
- Lea Greathouse – Herrick
- Julia King – Chair
- Mike Logan – Tech Services
- Nancy Marianowski - MEBO
- Scott Meyer - Zucrow
- Xiaomin Qian – MEGO

## KEY INITIATIVES:

- Staff Hiring & Open Positions
- Staff Promotions
- HR Onboarding Pilot including Mentorship
- Professional Development Initiatives
- Inclusive Leadership Staff Survey



# STAFF PROMOTIONS

## LouAnna Eichrodt

Lead Academic Advisor, Mechanical Engineering



### ME Roles & Responsibilities

- Study Abroad/Exchange Liaison
- Candidate Clearance
- Workflow approver
- EduNav working group (within CoE)
- Belonging/Well-being activities



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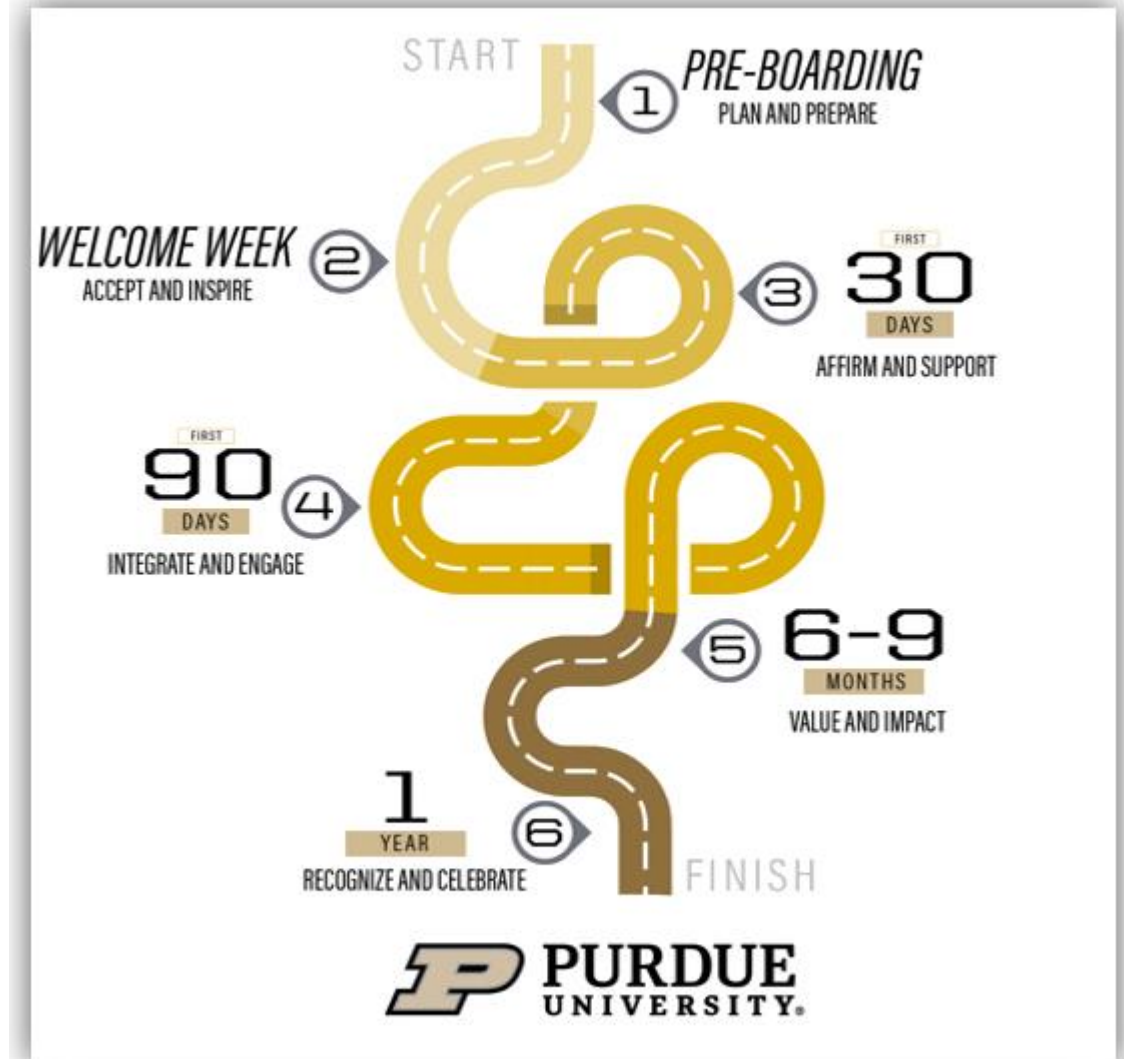
# HR Onboarding Pilot - New @ Purdue

## GOALS

Develop a new hire experience program to **engage and integrate** new hires throughout their entire first year.

## KEY ELEMENTS:

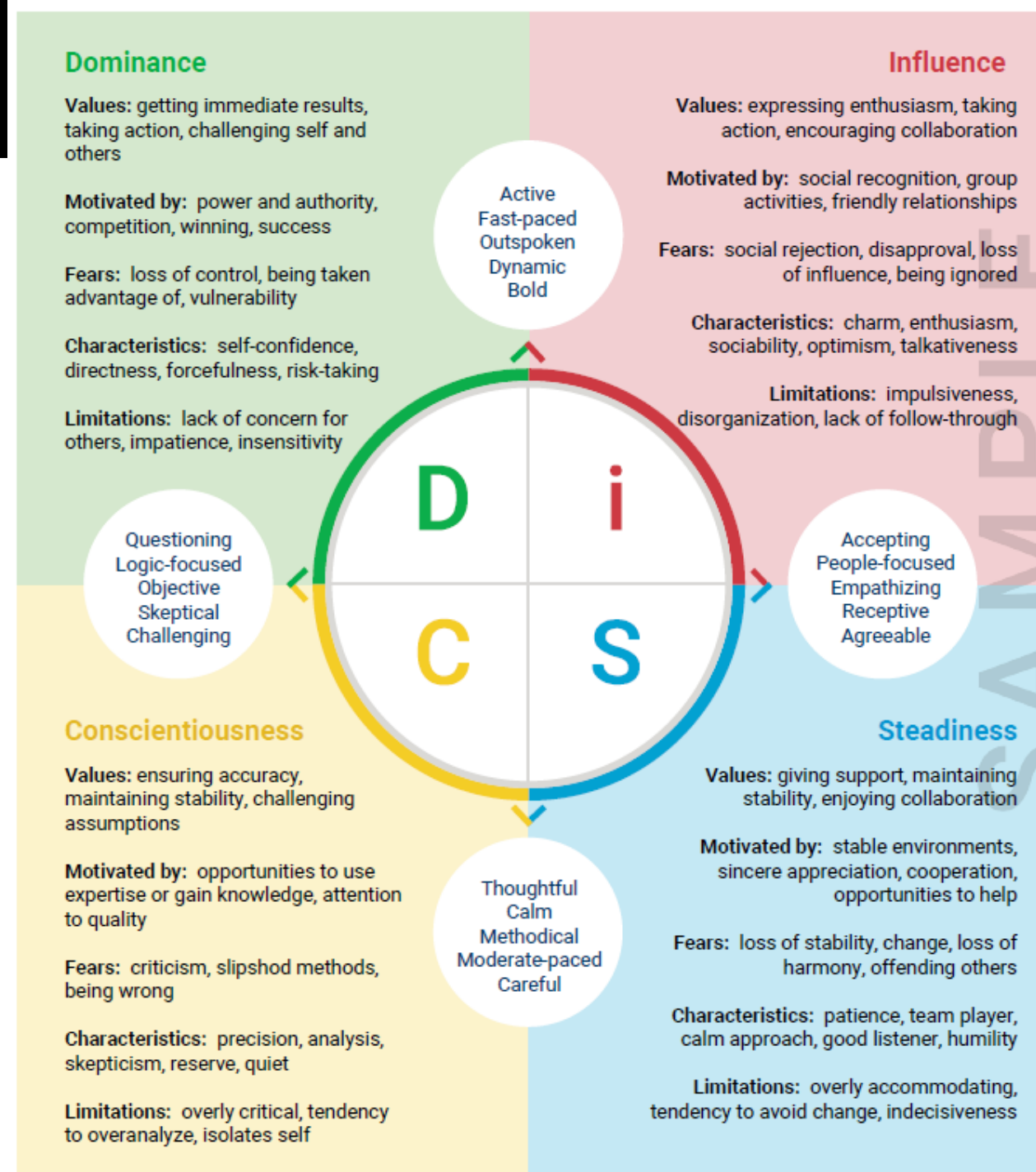
- New Employee
  - Learn – Self-Paced, Online
  - Mentorship (6 months)
  - Supervisor Career Conversations
- Supervisor
  - Check, Coach, Connect (1 year)
  - Supervisor Training in process
- Mentor
  - ME mentors assigned
  - Mentor Training upcoming



# Professional Development

## WORKPLACE DiSC:

- What Drives You
  - Workplace Priorities
  - Motivators & Stressors
  - Strategies for Effectiveness
- You & Other Styles
  - Your Reactions to Other Styles
  - Insights into Other Styles
- Build Better Relationships
  - Effectiveness
  - Problem Solving
  - Tense Situations



# Inclusive Leadership Staff Survey

Fixed the grades 😊

<b>Leadership</b> - ME leadership is group-centered, inclusive, collaborative and purposeful. Everyone is involved in the leadership process. Leadership is not the sole responsibility of those with titles/positions. Everyone is involved in the decision-making process.		<b>Recruitment</b> - ME actively recruits members with varied experiences, cultures, backgrounds, identities, and perspectives. Our practices are not coercive, demeaning, or manipulative. We make an intentional effort to recruit underrepresented groups. Our strategies are inclusive and transparent.		<b>Marketing</b> - ME marketing materials have diverse and positive representations of individuals and communities. Our materials are empowering and not demeaning; inclusive and not exclusive.		<b>Events / Activities</b> - ME events promote positive social change. We consider factors that may exclude or prevent diverse constituencies from participating in our events, and continue to address these concerns. We aim to make our programs inclusive and accessible.		<b>Service</b> - ME views communities as strengths-based and not deficit-based. We see individuals as experts in their own lives and as equal contributors in the change process. We aim to address root causes of problems and not just the surface-level issues they create.	
A - ME is doing great!	4.0	A - ME is doing great!	4.0	B - ME is doing well.	3.0	A - ME is doing great!	4.0	A - ME is doing great!	4.0
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B - ME is doing well.	3.0	A - ME is doing great!	4.0	A - ME is doing great!	4.0	B - ME is doing well.	3.0	A - ME is doing great!	4.0
B - ME is doing well.	3.0	D - ME has had no success.	1.0	Q - Not sure.		C - ME is doing OK.	2.0	B - ME is doing well.	3.0
C - ME is doing OK.	2.0	C - ME is doing OK.	2.0	B - ME is doing well.	3.0	B - ME is doing well.	3.0	D - ME has had no success.	1.0
A - ME is doing great!	4.0	A - ME is doing great!	4.0	A - ME is doing great!	4.0	B - ME is doing well.	3.0	A - ME is doing great!	4.0
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F - ME has taken steps backward.	0.0	B - ME is doing well.	3.0	A - ME is doing great!	4.0	C - ME is doing OK.	2.0	F - ME has taken steps backward.	0.0
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2.8  
B-

# ME SCHOOL UPDATES

- Strategic Initiatives
  - Purdue in Indy
  - ME Renovation
- Q&A – Including advance questions



Your Strategic Initiatives



# WELCOME NEW STAFF MEMBERS

## Miranda Baer

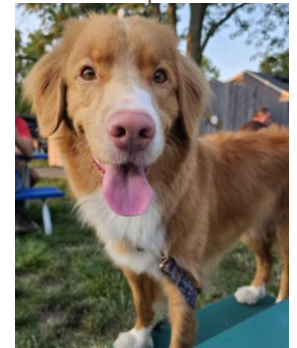
### Senior Academic Advisor

#### ME Roles & Responsibilities

- Advise students in the ME undergraduate program on courses, careers, academic resources, and more!
- Collaborate with other advisors within the department and across campus on best practices with students.
- Assist with departmental responsibilities (still learning about these!)

#### Background

- BS from Iowa State (Animal Ecology); MS from Purdue (Youth Development & Ag Education)
- Married to a fellow ME staffer- Kyle Baer; we live on Lake Freeman in Monticello with our dog, River (Nova Scotia Duck Tolling Retriever)
- Huge Purdue Basketball fan! Have been to the NCAA tournament 6 years in a row!
- Many different hobbies including music (flute & saxophone), crafting (Cricut), and knitting/crocheting



# WELCOME NEW STAFF MEMBERS

## Lily Krest

### Academic Advisor in ME



### ME Roles & Responsibilities

- Provide information and guidance to students as they work towards their academic and career goals in ME.
- Refer students to resources across Purdue, as well as help students to take advantage of the wealth of opportunities in ME.

### Background

- Graduated from the University of Virginia, B.S. in ME (2019).
- Graduating from Purdue with an M.S. in both ME and in Engineering Education this December.
- Passionate about ME student success
- Married, Spouse and I love dogs and cats. If anyone has a corgi that needs rehoming let me know!

# *WELCOME NEW STAFF MEMBERS*

## Jonathan Martz

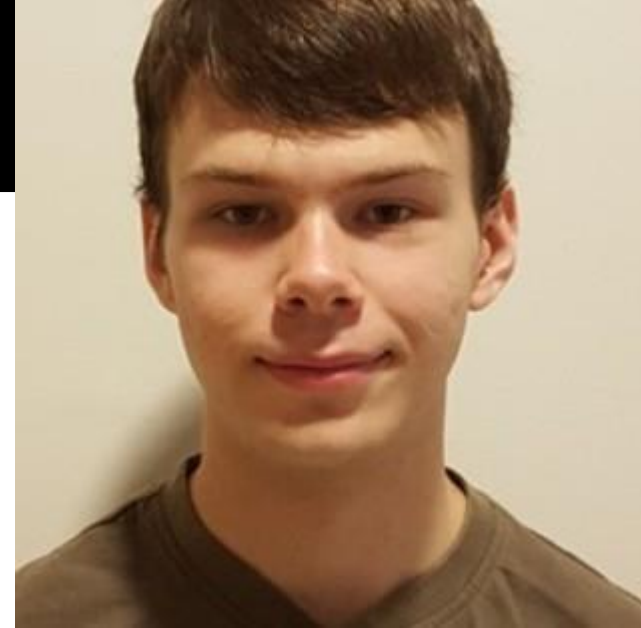
### Academic Advisor for Mechanical Engineering

#### ME Roles & Responsibilities

- Advise Students
- Advocate for the importance of Liberal Arts Courses
- Encourage them to join Purdue Musical Organizations

#### Background

- Master's in Organizational Communication from Purdue
- Graduate Certificate in Qualitative Research for Education from Purdue
- Bachelor of Arts in Mass Communication from Purdue
- Former Teaching Assistant
- Active in Launch Campus Ministries
- Musician in Joyful Sound Handbell Choir in Indianapolis
- I have met Hayden Christiansen, Peter Cullen, and John Cena



(Me at 18)

# WELCOME NEW STAFF MEMBERS

## Nick Novosel

### Academic Advisor



### ME Roles & Responsibilities

- Help students with course selection and registration
- Audit students' degree plans to make sure they're on track for graduation
- Answer student emails
- Answer more student emails

### Background

- From Youngstown, OH
- Degrees in English from Youngstown State and Bowling Green
- Taught introductory, intermediate, and advanced college writing for 15+ years
- Big sports fan (watching, not playing), especially the Browns and Buckeyes (sorry about that last one)
- Been trying to learn German for the past four years, aber leider mein Deutsch ist nicht so gut : (



# *WELCOME NEW STAFF MEMBERS*

## Lea Greathouse

### Managing Director, Herrick Laboratories

#### ME Roles & Responsibilities

- Support business development and external engagement
- Assist with large project and consortium management
- Ensure smooth running of the unique day to day operations of the Labs

#### Background

- 25 years of healthcare administration and philanthropy experience
- Creates cultures that promote accountability and collaboration
- Married with four children-who are all in college!
- Moved to Indiana two months ago, so is new to community, Purdue and Herrick
- I appreciate partnering across departments, so invite me to coffee to see how we can work together to support shared purposes.



# ***FEATURED DEPARTMENT = ME DEVELOPMENT TEAM***

SCOTT BANFIELD  
*CHIEF DEVELOPMENT OFFICER*



**PURDUE FOR LIFE**  
**FOUNDATION**

# *School of Mechanical Engineering Development Team*



Scott Banfield  
Chief Development Officer



Kristi Moses  
Director of Donor Relations



Christina Starace  
Senior Director of Development



Sheryl Willison  
Administrative Assistant



Star Murray  
Director of Development



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**PURDUE FOR LIFE**  
FOUNDATION

# *Mission and Vision of the PURDUE FOR LIFE FOUNDATION*

- **MISSION:** The Purdue for Life Foundation will inspire well-being in the lives and global communities of all Purdue alumni, students, and friends while advancing Purdue University through deepening the sense of value experienced in continued association with the university.
- **VISION:** The Purdue for Life Foundation is the cornerstone for engagement, development, and stewardship at Purdue. It will be a robust and purposeful interdependent community connecting alumni and friends to Purdue, the university with alumni, and alumni with each other.



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# ***THE PURDUE FOR LIFE FOUNDATION***

***The Purdue for Life Foundation helps people who love Purdue stay connected, get involved, and give back.***

- Purdue for Life—created in 2020 by uniting the Purdue Alumni Association and the University Development Office—drives and coordinates all alumni-related activities across the Purdue family’s post-graduation lives and works with alumni, friends, and fans to garner support for the institution. Involvement from alumni and friends are encouraged in a variety of ways—including through a **region-based club**, an **affinity network**, **volunteering** and **mentoring** opportunities, **alumni living**, **travel**, **giving**, and **lifelong learning**. You can also join the Purdue Alumni Association, President’s Council, the John Purdue Club, the brand-new Purdue Parents & Families Club, and Purdue Alumni Student Experience.



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# *Unit Funding Priorities*

## Current Priorities

- FY Goal of \$15.5M, stretch goal of \$16.5M
- ME Building Renovation Campaign
- Student support (graduate and undergraduate)
- Faculty support (professorships)
- Facilities (Zucrow, Herrick, MMRL)
- Unrestricted support

***QUESTIONS FOR THE  
ME DEVELOPMENT TEAM?***

***THANK YOU!***



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**PURDUE FOR LIFE  
FOUNDATION**

# DEPARTMENT UPDATES

- Head's Office – Eckhard Groll & Victoria Wunderlich
- UG Office – Brandon Boyd
- Grad Office – Xiaomin Qian
- Business Office – Nancy Marianowski
- Technical Services – Mike Logan
- Administration – Julia King
- Development – Scott Banfield
- Zucrow – Scott Meyer
- Herrick – Lea Greathouse





# *THANK YOU*

+ Open Discussion (if time allows)



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